

SANTA CRUZ ELEMENTARY SCHOOL #28

The Little Red School
School Board Meeting
Tuesday, January 14, 2025
Minutes

(Those in attendance are respectfully requested to silence their cell phones/electronic devices)

Pursuant to A.R.S. #38-431.02, notice is hereby given to the members of the Governing Board of the Santa Cruz Elementary School District #28 and to the general public that the Board will hold a Regular Board meeting, on Tuesday, January 14, 2025 at 5:30p.m., in the District Office located at 7 Duquesne Rd, Nogales, AZ. Doors will be opening for the public @ 5:15 P.M.

The Board may hold one or more executive sessions during the meeting pursuant as indicated below. Executive sessions are not open to the public. The Governing Board reserves the right to move into executive session pursuant to A.R.S. 38-431.03 (A) (3) for legal advice from the attorney for the district, either in person or telephonically, on any agenda item.

The governing Board reserves the right to reschedule, delete, or rearrange items on the agenda, to efficiently conduct its business.

Notices and agendas are posted at: Santa Cruz Elementary School District Office located at 7 Duquesne Road, Nogales, Arizona 85621, accessible to the public 24 hours a day District website at: <http://www.sced28.com/>

If you are in need of translation services or are a person with a disability seeking reasonable accommodation in order to access the Governing Board meeting, please contact Danitza Garcia @ dgarcia@sced28.com (1) working day prior to the Governing Board meeting.

A. Call to order: @ 5:30 P.M.

1. Roll call:
- Board President: Dr. Carrie Pottinger (present virtually)
 - Board Member: Mr. Robert Noon
 - Board Member: Mr. Ron Fish
 - Board Member: Mr. D. Fish
 - Board Member: Mrs. Debbie Gonzales
 - Superintendent/Principal: Ms. Romero

All Board Members present

B. Pledge of Allegiance: Led by Dr. Carrie Pottinger

C. Call to the Public: none

Members of the public wishing to address the Board on education-related matters within the jurisdiction of the Board are required to complete the appropriate "Request to Speak" form and submit the completed form to the Board prior to the meeting. The President will recognize individuals from the public to address the Board. Public comments should be limited to 3 minutes or less in order to continue with the efficiency of the meeting. The Board requests that the public refrain from the use of speech or language that is offensive or inappropriate to the proper conduct of the meeting. At the conclusion of the call to the public, individual members of the Board may only respond to criticism, ask staff to review a matter or ask that a matter be placed on a future agenda. The Board shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action on the current agenda. Members of the audience are also reminded that personal attacks on individuals are

discouraged; the Board policy allows complaints about individual employees of the District to be addressed by completion of Policy KEB.

D. School Board Minutes:

Discuss/Approve the following Board Minutes:

1. Board Meeting Minutes, December 10th, 2024

Mr. Ron Fish motioned to approve, Danny Fish 2nd

Name	Aye	Nay	Abstain
Dr. Pottinger	x		
Mr. Noon	x		
Mr. R. Fish	x		
Mr. D. Fish	x		
Mrs. D. Gonzales	x		

E. Reports. (Notice must be specific as to type of report that will be given, subject matter and whom will be the report)

F. New Business:

1. Oath of Office for elected Board Member, Daniel Fish

Dr. Pottinger read Oath of Office – Mr. Danny Fish was sworn in.

2. Election of Board Officers.
 - a) Board President

1. Mr. Noon nominated Danny Fish - Danny Fish accepted

2. Mrs. Gonzales nominated Dr. Pottinger - Dr. Pottinger accepted.

Voting

Name	Dr. Pottinger	Mr. Danny Fish
Dr. Pottinger	x	
Mr. Noon		x
Mr. R. Fish		x
Mr. D. Fish		x
Mrs. D. Gonzales	x	

b) Board Clerk

1. Mr. Fish nominated Mr. Robert Noon, Robert Noon accepted

Name	Aye	Nay	Abstain
Dr. Pottinger	x		
Mr. Noon	x		
Mr. R. Fish	x		
Mr. D. Fish	x		
Mrs. D. Gonzales	x		

3. Discussion of meeting days and meeting times for 2025 Board Meetings.

Board Members agreed to continue every second Tuesday of the month @5:30 until further need for change.

4. Discussion of Santa Cruz Elementary District #28 high financial risk status.

Az. Auditor General's Office has not released report.

5. Discussion/Approve pursuant to policy IIB, JFB-R, and JFB closed Open enrollment for SY 25-26 based on enrollment of in-district students and employee children, established on current year student enrollment not to exceed 125 students during a given year. Administration may bring in additional students based on current numbers decreasing from the 125 total student enrollment.

Mr. Noon motioned to approve, Mrs. Gonzales 2nd.

Name	Aye	Nay	Abstain
Dr. Pottinger	x		
Mr. Noon	x		
Mr. R. Fish	x		
Mr. D. Fish	x		
Mrs. D. Gonzales	x		

6. Discuss/Approve pursuant to IHB, IHBA, IHBB, and policy regulations IIB-R determination of school capacity for Special Education Programs capacity of 15:1 (15 students per 1 teacher), then on open enrollment students pursuant to Policy JFB and Policy Regulations JFB-R, reserving two additional seats to accommodate additional students moving into the district for school year 25-26; **the capacity can be exceeded by additional students moving into the district.**

Mr. Noon motioned to approve, Mr. R. Fish 2nd

Name	Aye	Nay	Abstain
Dr. Pottinger	x		
Mr. Noon	x		
Mr. R. Fish	x		
Mr. D. Fish	x		
Mrs. D. Gonzales	x		

G. Reports:

1. Teacher/Staff Report: **NONE**
2. Superintendent/Principal Report by Ms. Romero:
 - a.) District Happenings
 - b.) Enrollment 127, ½ Kinder =120

Ms. Romero reported current student enrollment, hopeful that by end of week we might be able to bring numbers back up to 120, end of semester activities took place, MS school dance, all went well, report cards went home, Christmas Program huge success, staff did amazing, had staff gathering Mrs. Debbie and Mr. Noon came in, staff did Christmas exchange cards for everybody, and Mr. Fish came into one of our teacher’s meeting to thank the staff. Oath of Office ceremony for our new elected Board Members, Dr. Carrie Pottinger, Mrs. Debbie Gonzales, Mr. Danny Fish (was today) took place at old Court House on December 12th LEA has started working on next school year, going back and forth on finance aspects, working on truth and taxation for increase of tax rates during the summer. Currently looking on working with ESI, a company that works with retired teachers that will help the district’s budget, working on protocols, and with contract agreement. This year’s girls basketball had to be cancelled not enough girls signed up.

3. Board President’s Report:

Dr. Pottinger reported that she attended ASBA Meeting and encouraged board members to attend at least to one ASBA meeting. Bought two books, one for Ms. Romero and one for new Board Member on how to involve community into the schools. Next ASBA Meeting will be in December 2025 the Friday before Christmas.

Mr. Ron Fish thanked Carrie on her work as Board President these past two years. Ron Fish stated that the Governing Board had always rotated the position so every Board Member has the opportunity for different role.

FY 2024-2025

JANUARY 2025

PAYROLL:

RATIFY: FY2024-2025

PP00012	\$49,561.44
PP00012.1	\$11,932.05
PP00012.2	\$449.33
PP00013	\$50,581.92
PP00014	\$46,131.81
PP00014.1	\$449.33

APPROVE: FY2024-2025

PP00018	\$55,000.00
PP00019	\$55,000.00
PP00020	\$55,000.00
PP00021	\$55,000.00

EXPENSE

RATIFY: FY2024-2025

E-2512	\$38,137.13
E-2513	\$9,183.06

APPROVE: FY2024-2025

E-2518	\$40,000.00
E-2519	\$40,000.00
E-2520	\$40,000.00
E-2521	\$40,000.00

Mr. Noon motioned to approve, Mr. R. Fish 2nd

Name	Aye	Nay	Abstain
Dr. Pottinger	x		
Mr. Noon	x		
Mr. R. Fish	x		
Mr. D. Fish	x		
Mrs. D. Gonzales			x

H. BUDGET BALANCE SUMMARY: reported by Denisse Melendez

Mr. Fish motioned to approve, Mr. Ron Fish 2nd.

Name	Aye	Nay	Abstain
Dr. Pottinger	x		
Mr. Noon	x		
Mr. R. Fish	x		
Mr. D. Fish	x		
Mrs. D. Gonzales	x		

I. Future Agenda Items: proposed SY calendar 2025-2026

J. Next Board Meeting: Tuesday, February 11th, 2025 @ 3:30 ASBA Training

K. Adjournment: @ 6:20 P.M

Mr. Noon motioned to approve, Mrs. Gonzales 2nd.