

# SANTA CRUZ ELEMENTARY SCHOOL #28

The Little Red School  
School Board Meeting  
Tuesday, December 10th, 2024

## MINUTES

(Those in attendance are respectfully requested to silence their cell phones/electronic devices)

Pursuant to A.R.S. #38-431.02, notice is hereby given to the members of the Governing Board of the Santa Cruz Elementary School District #28 and to the general public that the Board will hold a Regular Board meeting, on Tuesday, December 10th, 2024 at 5:30p.m., in the District Office located at 7 Duquesne Rd, Nogales, AZ. Doors will be opening for the public @ 5:15 P.M.

The Board may hold one or more executive sessions during the meeting pursuant as indicated below. Executive sessions are not open to the public. The Governing Board reserves the right to move into executive session pursuant to A.R.S. 38-431.03 (A) (3) for legal advice from the attorney for the district, either in person or telephonically, on any agenda item.

The governing Board reserves the right to reschedule, delete, or rearrange items on the agenda, to efficiently conduct its business.

Notices and agendas are posted at: Santa Cruz Elementary School District Office located at 7 Duquesne Road, Nogales, Arizona 85621, accessible to the public 24 hours a day District website at: <http://www.sced28.com/>

If you are in need of translation services or are a person with a disability seeking reasonable accommodation in order to access the Governing Board meeting, please contact Danitza Garcia @ [dgarcia@sced28.com](mailto:dgarcia@sced28.com) (1) working day prior to the Governing Board meeting.

### A. Call to order @ 5:45

1. Roll call:	Board President: Dr. Carrie Pottinger	PRESENT
	Board Clerk: Dr. John Wemlinger	PRESENT
	Board Member: Mr. Ron Fish	PRESENT
	Board Member: Mr. D. Fish	ABSENT
	Board Member: Mr. Robert Noon	PRESENT
	Superintendent/Principal: Ms. Romero	PRESENT

### B. Pledge of Allegiance: Led by Dr. Carrie Pottinger

### C. Call to the Public: Debbie Gonzales

Members of the public wishing to address the Board on education-related matters within the jurisdiction of the Board are required to complete the appropriate "Request to Speak" form and submit the completed form to the Board prior to the meeting. The President will recognize individuals from the public to address the Board. Public comments should be limited to 3 minutes or less in order to continue with the efficiency of the meeting. The Board requests that the public refrain from the use of speech or language that is offensive or inappropriate to the proper conduct of the meeting. At the conclusion of the call to the public, individual members of the Board may only respond to criticism, ask staff to review a matter or ask that a matter be placed on a future agenda. The Board shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action on the current agenda. Members of the audience are also reminded that personal attacks on individuals are discouraged; the Board policy allows complaints about individual employees of the District to be addressed by completion of Policy KEB.

Mrs. Debbie Gonzales said,” she would like to listen to the teachers with combined classes, to see comments of end of 1<sup>st</sup> semester to get their insights on how it is going with scores, grades and behavior and she also wanted to know the progress with situation of County Treasurer’s Case.”

**D. School Board Minutes:**

Discuss/Approve the following Board Minutes:  
1. Board Meeting Minutes, November 19<sup>th</sup>, 2024

**Dr. Wemlinger motioned to approve, Mr. Noon 2<sup>nd</sup>**

Name	Aye	Nay	Abstain
Dr. Pottinger	x		
Dr. Wemlinger	x		
Mr. D. Fish			
Mr. Noon	x		
Mr. R. Fish	x		

**E. Reports/ Discuss:**

1. ASBA free facilitation meeting for Governing Boards.

Last board meeting, discussed free facilitation meeting, decided time and date for virtual meeting. Training Discussed: 4 C’s of communication or Roles and Responsibilities. Board decided on virtual Roles and Responsibilities training for the month of February before regular board meeting.

**F. New Business:**

1. Discuss/Approve Ralph Lopez as Soccer Coach for 3<sup>rd</sup> Quarter SY 24-25 in the amount of \$1,500.00.

**Mr. Fish motioned to approve, Mr. Noon 2<sup>nd</sup>**

Name	Aye	Nay	Abstain
Dr. Pottinger	x		
Dr. Wemlinger	x		
Mr. D. Fish			
Mr. Noon	x		
Mr. R. Fish	x		

**2. Discuss/Approve Manny Romero as Girls Basketball Coach for 3rd Quarter SY 24-25 in the amount of \$1,500.00.**

**Mr. Noon Motioned to approve, Dr. Wemlinger 2<sup>nd</sup>**

Name	Aye	Nay	Abstain
Dr. Pottinger	x		
Dr. Wemlinger	x		
Mr. D. Fish			
Mr. Noon	x		
Mr. R. Fish	x		

**3. Pursuant to A.R.S. #38-431.03, A (1) (2) Notice is hereby given to the general public that the governing board may vote to move into executive session for the evaluation of the Superintendent/Principal.**

**a) Motion to convene to executive session in Library.**

**Dr. Wemlinger motioned to convene to executive session, Mr. Noon 2<sup>nd</sup>**

Name	Aye	Nay	Abstain
Dr. Pottinger	x		
Dr. Wemlinger	x		
Mr. D. Fish			
Mr. Noon	x		
Mr. R. Fish	x		

**b) Motion to convene into regular session.**

**Mr. Noon motioned to convene into regular session, Mr. Fish 2<sup>nd</sup>.**

Name	Aye	Nay	Abstain
Dr. Pottinger	x		
Dr. Wemlinger	x		
Mr. D. Fish			
Mr. Noon	x		
Mr. R. Fish	x		

**4. Approve/Discuss Superintendent/Principal Evaluation.**

**Dr. Pottinger expressed that the board is extremely pleased with Superintendent. Very grateful for her team. Keep up good work, overall, outstanding evaluation.**

**Dr. Wemlinger motioned to approve, Mr. Noon 2<sup>nd</sup>**

Name	Aye	Nay	Abstain
Dr. Pottinger	x		
Dr. Wemlinger	x		
Mr. D. Fish			
Mr. Noon	x		
Mr. R. Fish	x		

## G. Reports:

### 1. Superintendent/ Principal Report:

Ms. Romero reported- Two students withdrawn from school. Thanksgiving Break was Nov. 27-28, MS Dance will be Thursday December 12, Giving Turtle Donation School activity was on Dec. 5<sup>th</sup>, students selected by teacher were invited to drop –off the 580 toiletry items collected by the students at Turtle Programs Facility, Judge Lopez was there and he spoke to students about giving back to the community. Penguin Little Red Holiday Shop this week, all profits go to school, monthly academic meetings held to focus on kids that need help. Met with teachers and Title I. teacher to increase reading academics, Walk-throughs observations, Dibel's, reading/math Map testing taking place. Financially, combined classes need to be kept at least for one more year, school scores are still the same. Case Gutfahr, pleaded guilty. All of her properties need to be sold to pay back entities. Christmas Program next Wednesday @ 6:00 P.M., Thursday December 19<sup>th</sup>, staff lunch Carne Asada. Ms. Romero thanked Dr. Wemlinger for being part of the board and all the support brought to the team.

### 2. Board President's Report:

Dr. Pottinger reported she will attend ASBA Conference, looking forward to attending. Will report back in January. She thanked Dr. Wemlinger for helping her greatly, and she thanked him for being huge asset to the whole board. All board members stated their appreciation to Dr. Wemlinger

### District happenings:

Current enrollment 129. ½ Kinder = 122

## FY 2024-2025

### DECEMBER 2024

#### PAYROLL:

#### RATIFY: FY2024-2025

PP00011	\$51,109.01
PP00011.1	\$57,223.46
PP00011.2	\$549.58

#### EXPENSE:

**RATIFY: FY2024-2025**

E-2510 \$8,678.05

E-2511 \$102.21

**Dr. Wemlinger motioned to ratify payroll, Mr. Noon 2<sup>nd</sup>**

Name	Aye	Nay	Abstain
Dr. Pottinger	x		
Dr. Wemlinger	x		
Mr. D. Fish			
Mr. Noon	x		
Mr. R. Fish	x		

**H. BUDGET BALANCE SUMMARY: Reported by Denisse Melendez**

**Dr. Wemlinger motioned to approve, Mr. Noon 2<sup>nd</sup>**

Name	Aye	Nay	Abstain
Dr. Pottinger	x		
Dr. Wemlinger	x		
Mr. D. Fish			
Mr. Noon	x		
Mr. R. Fish	x		

**I. Future Agenda Item: Possible Az Auditor General Risk Analysis Report, voting on new Board Member officers, CAP of student enrollment in January.**

**J. Next Board Meeting: Tuesday, January 14<sup>th</sup>, 2025**

**K. Adjournment: @ 6:45 P.M.**

**Mr. Noon motioned to adjourn, Dr. Wemlinger 2<sup>nd</sup>**

Name	Aye	Nay	Abstain
Dr. Pottinger	x		
Dr. Wemlinger	x		
Mr. D. Fish			
Mr. Noon	x		
Mr. R. Fish	x		